COVID - 19 measures for Summer Camps

Please do the following prior to your first day at camp:

- Register for Before and/or After Care as needed. Our system is setup with the sessions as separate programs, please visit our website for registration. [https://calendar.urbanecologycenter.org/](https://calendar.urbanecologycenter.org/)
  - Before care is available 8:00am – 9:15m and After Care 3:45pm- 5:00pm every day. Advance registration is highly recommended, but it is available to add in a pinch. Fees are: Daily $20, Weekly $100 ($10 daily for each before care and after care)
- Be prepared to wear a mask for check-in and have one for your child. We have masks available for campers if you do not have one for them.

Camp starts at 9:30am and ends at 3:30pm, Monday through Friday. Camp check-in will begin on Monday at 9:15am at the Urban Ecology Center. Camp drop off is 9:15-9:30am and camp pick up is 3:30-3:45pm without additional fees. You can find directions to the branch [here](http://example.com)

We will spend the majority of our time outdoors, so please be sure your child is prepared with appropriate clothing and shoes. Please have your child wear closed-toe shoes they can hike and run in (no flip flops, crocs or open-toe sandals please!)

Unlike other years, our centers will be closed to the public during summer camp hours. There may be other programs, arranged to limit contact. There will be other staff in the buildings during camp hours, and contact will be limited, as staff will be assigned to their own restroom(s) as possible and will be working in area(s) separated from camp program areas.

Measures we are taking to mitigate the risk of spreading COVID:

1. **Camps outdoors**—this year, all our camps will focus on maximizing the amount of time spent outdoors. Camp check-In will be held outdoors, then you will walk your child to their camp group. Each camp group will have an indoor space available to them and have arranged flows of movement throughout the buildings to reduce possible contact between groups. Indoor spaces may be used routinely as a check-in spot, but will not be the main activity space for the camps, unless inclement weather requires it. Each camp group is assigned to specific restrooms for use throughout each day. Before and after care will be held outdoors as well (weather-dependent). See below for Before and After Care information.

2. **Masks**—Our staff are required to wear masks indoors and any times “social distancing” cannot be maintained. Campers must also wear masks indoors, but may remove them at times outdoors. When strenuous activity is planned, campers will not be required to wear masks and our staff will take measures necessary to ensure “social distance” may be exercised.

3. **Daily Health Assessments**—Camp Directors will present a series of questions related to COVID 19 as part of our daily health assessments. We may also use contactless thermometers to check temperatures of each camper before they enter the group. Campers with a measured
temperature above 100 will not be permitted into camp that day. We will follow the guidelines laid out by the CDC for re-entry.

4. **Frequent hand washing**—Our camp staff have adopted a process of “field handwashing” which will be used during outdoor times to ensure frequent handwashing is done throughout each day. The process involves the use of mobile water jugs, biodegradable soap and compostable paper towels and has been approved by our licensor as appropriate handwashing practice. Staff and campers will also wash hands before and after eating, preparing foods, first aid treatment, after using the restrooms, etc. Camp counselors will also have liquid alcohol-based hand sanitizer available in the event it is needed to sanitize and/or when hand washing is not possible.

5. **Low-contact check-in and check-out**—Camp Directors and camp support staff will be located outside the center building for check-in and check-out times. Children may be checked-in as early as 9:15am and out as late as 3:45pm without requiring Before and After Care. Please wear a mask for this process and be prepared to walk your child to their camp group/pick them up from their camp group.

6. **Forms/t-shirts/etc**—Your child will receive a t-shirt during their camp week from their counselor(s). Any forms you need to complete will either be sent/given ahead of time, or may be picked up at check-in/check-out. Please keep in communication for forms needs, including Medical Authorization (for any prescription or non-prescription medication that must be given/taken during the camp day), Sunscreen/insect repellent permission (to use the products we have available for your child(ren)), vaccination record forms, etc.

**Reminders for your camper’s experience:**

Urban Ecology Center summer camp is a licensed Day Camp with the State of Wisconsin, which helps us align our policies and procedures even more closely with statewide best practices of providing your child/ren with fun, healthy, and safe summer camp experiences! Therefore, we’d like to share some reminders about policy items at Urban Ecology Center.

- **Backpacks**—please send with your child a backpack they can carry throughout the day. In their backpack will be their lunch, water bottle, tools for them to use during camp and extra clothes. Please label your child’s backpack with their name in a conspicuous area so they don’t get mixed up.

- **Nutrition**—You will need to pack a lunch for your child. Please make every effort to pack a healthy lunch. A nutritious lunch, according to the USDA guidelines, includes a fruit, vegetable and a source of protein, and includes milk. Foods high in sugar and simple carbohydrates do not provide the necessary nutrition children need to thrive, physically, emotionally, or intellectually. Please make sure to pack a healthy lunch so your child has the energy to enjoy a day full of camp activities and the emotional capacity to manage their behavior as best possible. Do not pack sodas or sugary drinks in your child’s lunch. If your child is allergic to milk, submit a signed statement from the health provider that lists suitable milk alternative(s) that you will provide in their lunch each day. For additional information about the USDA guidelines for a healthy eating lifestyle, go to: [https://www.choosemyplate.gov/](https://www.choosemyplate.gov/). Please include with your child’s lunch a cooling pack if anything must be kept cool. We will not be using refrigeration for personal items.
- **Sunscreen/Insect Repellent**— On your child’s registration form, you indicated whether or not we can apply our sunscreen and bug spray. If you choose to have your child bring their own sunscreen and bug spray, please label each bottle with their name. Our camp counselors will keep it for them to use when needed. We will have spray-type and/or lotion sunscreen available for use throughout summer camps.

- **Water**— Please send with your child a water bottle so they can stay hydrated throughout the day. Children will be responsible for carrying their own water bottles to and from the days’ activities. We will have drinking water available to refill as needed. Please label your child’s water bottle with their name on a piece of tape.

- **Clothing for the weather/extra clothing**— Please send with your child the clothing necessary for the weather each day. If it rains (but not storming), we will be outside. If it is hot, we will be outside and will take extra measures to keep cool and have water-based cooling methods available, which may include misters and sprinklers. We will monitor the weather continuously and will communicate anticipated needs as they arise.

- **Medications**— If possible, please arrange camper medications so they do not need to be administered during the camp day. In the event your child needs medication during the camp day, you will be responsible for providing the medication in its original packaging (which indicates the medication and ingredient strength) in a plastic bag, labeled with your child’s name. You will also need to complete a Medication Authorization form for each day your child will need the medication. All medications will be kept by either camp counselors or camp director in a locked container during the day. All medications will be returned at pick up time daily. Any prescription medications must be in the pharmacy-issued bottle(s) and labeled with the child’s name, medication and dosage instructions. We will not accept any medications which are not in clearly-labeled packaging.

- **Immunization Records**— We must have a current immunization record for your child to attend camp. If you have not yet submitted the immunization form this year, please do at your earliest convenience. Contact us with any questions. A printout from your doctor or the state register is sufficient.

**COVID 19 specific policies/procedures**

- Symptoms of COVID-19 and Emergency Warning Signs per CDC

<table>
<thead>
<tr>
<th>Symptoms from Mild to Severe Illness</th>
<th>Seek Emergency Medical Care Immediately</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cough</td>
<td>Trouble breathing</td>
</tr>
<tr>
<td>Shortness of breath or difficulty breathing</td>
<td>Persistent pain or pressure in the chest</td>
</tr>
<tr>
<td>Fever (above 100°F)</td>
<td>New confusion</td>
</tr>
<tr>
<td>Chills</td>
<td>Inability to wake or stay awake</td>
</tr>
<tr>
<td>Muscle pain</td>
<td>Bluish lips or face</td>
</tr>
<tr>
<td>Sore throat</td>
<td></td>
</tr>
</tbody>
</table>
*Source: CDC 5/19/2020. This list is not all possible symptoms. Please contact your medical provider for any other symptoms that are severe or concerning to you.

- UEC will require camp participants to stay home if experiencing COVID-19 symptoms.
  - Prior to attending camp each day and/or entering the UEC buildings, camp participants, parents, and guardians will be asked to consider health screening questions relating to COVID-19.
  - If experiencing symptoms of COVID-19 as described above, camp participants will not be allowed to return to camp until they have been:
    - Symptom free for 72 hours (3 days) without the use of symptom-altering medicines such as cough suppressants, fever reducers, etc. **AND** at least 10 days have passed since their symptoms first appeared.
    - If a camp participant becomes ill during the day and expresses any COVID-19 symptoms, that camp participant must be separated from others immediately and taken to an isolated area to minimize further potential exposure to others. Parents or Guardian will be contacted immediately and asked to pick up the child. Parents or Guardian will be asked to inform UEC as soon as possible of a camp participant's COVID-19 diagnosis.
    - Camp participants who have recovered and are fever and symptom free as listed above for at least 72 hours (3 days) **AND** at least 10 days have passed since their symptoms first appeared may return to camp.

- **When a Camp Participant is exposed to COVID-19**
  - If a camp participant tests positive for COVID-19
    - Per DCF guidelines, UEC will contact the local public health department and the DCF licensing specialist as soon as possible. UEC will follow DCF guidance.
    - Camp participant may rejoin camp when all the following conditions are met:
      - They have been symptom-free for 72 hours (3 days)
      - It has been at least 10 days since symptoms first began (as listed above)
      - The camper has taken two (2) consecutive COVID-19 tests at least 24 hours apart and tested negative for both
  - If a UEC employee tests positive for COVID-19
    - The Senior Director of Education and Strategic Planning will work with the Environmental Educator Manager to activate any necessary communications to camp participants' parents/guardians per DCF guidelines relating to possible exposure.